

## UPPER BROUGHTON PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 24 October 2017, held in the Village Hall commencing at 7.30pm.

Councillors: Copley (Chair) Barry Parkinson  
Bailey Hill Watson

Also in attendance: Borough Councillor Tina Combella, the Clerk – Jo Cartmell and five members of the public.

1. Apologies: Were received and accepted from Cllr. Flood and Notts. County Councillor Cottee.
2. Declarations of Interest:  
Cllr. Bailey – Item 5: 17/01831/FUL and 17/01630/FUL
3. Acceptance of minutes of meetings held on 29<sup>th</sup> August 2017: Cllr. Hill proposed that the minutes be accepted as a true record of the meeting; seconded by Cllr. Bailey and passed.
4. Open session for the public **limited to 30 minutes**.  
Mr Robert Jones asked the council to look at seeking further clarification in relation to the ownership of the hedge at Top Green. The concern remained that the hedge was causing a visual obstruction for drivers. Members accepted that the hedge could do with being taken back from the Highway. The Clerk noted that the usual procedure for achieving this was to report the issue to NCC Highways who would assess the hedge and contact the person responsible to have the hedge trimmed. The Clerk was asked to contact NCC. Mr Jones emphasised that he was keen to know who owned the hedge. Mrs Judith Mason urged councillors to put pressure on NCC to increase the frequency of the No.19 bus service back to the hourly timetable. The change in the bus service had resulted in her children having to move out as they are no longer able to get to work on time. The Clerk was asked to forward these concerns to NCC. Borough Cllr. Combella noted that the Borough Council was looking to put pressure on NCC to support rural bus service and scrutinise the information relating to the usage of the No.19 bus.  
Cllr. Copley noted that the best chance of returning to the old service would be if members of the public wrote to the Centrebus and the county councils of Notts and Leics. The more people that write, the more chance there is of having the service reinstated. She also noted that there had been interest in forming a pressure group with parishioners from all affected parishes to try and persuade the bus company and Leics County Council to reconsider the decision.  
Mrs Judith Mason also raised concerns about builders being able to submit further planning applications when they had failed to rectify breaches of previous planning consents at other properties. There are no rules to prevent a builder from making further applications.  
Mr Jones, Mrs Mason and Mr David Russell all raised concerns relating to the proposed development of the Old School at Midway House. Mr Russell noted that the History Group had submitted an objection with a view to looking at obtaining protection for the non-designated heritage site. Mr Russell also questioned the report by NCC Highways that suggested the site would see a reduction in traffic from development. The site had largely been unused over in recent years and the site only had 2 or 3 vehicles accessing it infrequently. Mr Russell asked the parish council to query this assumption made by the case officer for NCC Highways.  
Mr & Mrs Batty attended the meeting to request that the council support their concerns regarding traffic reversing out of the proposed two new dwellings at Piecrust Cottage. Mr and Mrs Batty were not opposed to the affordable housing but did have concerns about the lack of space for turning vehicles around on the drives of the properties.  
Mr Batty also noted the drain at the front of their house which is directly opposite Piecrust Cottage is frequently overloaded. He noted that the issue with the drains should be rectified prior to the building of the two new houses.  
Councillors responded that this drain had been reported a number of times to both NCC Highways and Severn Trent and still a solution had not been found as each organisation had deemed the other responsible. Borough Cllr. Combella forwarded details of contacts at the Borough Council who may be able to assist with getting some action to sort the drain.  
**Action: Clerk to report hedge to NCC.**
5. Planning matters.  
**Applications:**  
17/02195/FUL Demolition of existing house and buildings, erection of two new dwellings with new access.  
Midway House Main Road Upper Broughton  
Objection:  
i) The Parish Council are strongly opposed to the demolition of the Old School as the building is part of the heritage of the Parish.  
ii. The size of the dwellings would make them be extremely prominent especially as they are in isolation.  
iii. The Parish Council agrees with the objection from NCC Highways that the access would most definitely be a danger to other road users but in Mr Sullivan's report he notes that 'the proposal would be likely to result in a decrease in vehicles compared to the existing and historic uses of the site.' The Parish Council disputes this claim as the site has rarely had more than a couple of cars accessing the site for many years and in recent years the site has had very little activity at all.  
iv. The Neighbourhood Plan which is currently being produced, has seen much support from parishioners against the building of large houses within the parish.  
17/01831/FUL  
To demolish disused slaughter house. F Bailey and Son Station Road Upper Broughton – No objection.  
17/1630/FUL

To carefully renovate Piecrust Cottage (formerly the Butcher's), replace existing windows and doors with new. Internal modifications to turn butchers into a two-bedroom rental property on the ground floor and retain the rental property to the first floor. To demolish disused Slaughterhouse and Pie Factory. To erect 2 x 3-bedroom semi-detached houses with gardens and off-road parking. New shared access off Station Road.

F Bailey and Son Station Road Upper Broughton

No objection – comment to be submitted in relation to enabling cars to be able to turn at the front of the property without having to reverse on to Station Rd.

**Action: Clerk to forward response.**

**Decisions.**

17/01702/FUL – 1 Bottom Green, Upper Broughton. New front porch: Permission granted.

6. Neighbourhood Plan:
  - i) Update: A brief update was received from the Clerk informing members of the consultation process and the distribution of the questionnaire. There would be nothing further to report until the end of the consultation period.
  - ii) Declarations of Interest/ Code of Conduct: The Clerk noted that concerns had been raised in other parishes in relation to pecuniary interests of members of Neighbourhood Plan Steering Groups. To safeguard members and the integrity of the Neighbourhood Plan the Clerk had received advice from the Monitoring Officer at RBC recommending that all members of the Neighbourhood Plan Steering Group should voluntarily sign up to the Code of Conduct of the Parish Council and also complete the register of interests form which Parish Councillors are required to complete. The completed forms would be retained by the Clerk and would remain out of the public domain unless a member of the group had their interests challenged.
  - ii) Finances inc forthcoming expenditure: The printing of the questionnaire at a cost of £312.00 and the sticker and envelopes at a combined cost of £47.16 was the only expenditure since the previous meeting.

**Action: Clerk to forward the code of conduct and register of interests forms to NP Steering Group.**
7. Councillors Report: None.
8. War Memorial Restoration.  
Cllr's Watson, Bailey and Parkinson agreed to undertake the task of cleaning the memorial, by using a fine jet spray and an organic surface cleaner.  
**Action: Working party to clean memorial.**
9. Correspondence.  
RBC: Local Plan Part 2 Consultation: Clerk to email the webpage link to all members to consider the plan. Members were asked to forward any comments to the Clerk via email. Cllr. Bailey was given the paper version of the document.  
**Action: Cllrs to send comments to Clerk.**  
RBC: Town and Parish Forum – 9<sup>th</sup> November 2018 at Rushcliffe Arena 0930 – 1245.  
NALC: New Councillor Training to be held on 17<sup>th</sup> Jan 2018 at Epperstone Village Hall. No-one available to attend at present.
10. Village Hall.  
Restoration/replacement of windows: Discussions took place on whether to proceed with replacement wood windows at the village hall or whether to question the advice from the Borough Council and opt to investigate the use of upvc windows instead.  
As neighbouring village halls had been successful in obtaining significant funding to assist with the replacement of windows, members voted four votes for two to proceed using wood replacements.  
The Clerk was asked to look into what was required to obtain a grant and then members would look to obtain quotes in the New Year.  
**Action: Clerk to look in to the requirements of a grant application.**
11. Registering Assets of the Community.  
Members agreed that they would support registering the Golden Fleece as an Asset of the Community. The Clerk was asked to obtain and forward the information relating to the process.  
**Action: Clerk to forward info.**
12. Highways & Footpaths.
  - i) Bus Shelter – A606: Councillors voted by four voted to two that the proposed new bus shelter be accepted from Notts County Council.  
**Action: Clerk to notify NCC.**
  - ii) Drains: A number of issues had been reported to NCC regarding blocked drains. The Clerk was to contact Cllr. Cottee to ask for assistance in rectifying the outstanding issues.  
**Action: Clerk to write to NCC.**
  - iii) No.19 bus service: Covered in the open session.
13. Cross Green: None.
14. Finance: Business Account – 30<sup>th</sup> Sep 2017
  - a) Notice of conclusion of audit: The notice of the conclusion of audit had been received from Grant Thornton with one recommendation, that being that the report received from the Internal Auditor should be checked.
  - b) Payments due: Neighbourhood Plan highlighted in grey (\*Payments made between meetings)

Cheque No.	Payee	Description	Amount
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*540	B&H Midland Services	Neighbourhood Plan Questionnaire Printing	£312.00
541	K. Wadkin and Son	Village Hall Tidy	£90.00
542	Staff	Salary and Expenses	£572.00
543	J Cartmell	NP Stationery expenses	£47.16
544	British Legion Poppy Appeal	Lamp post poppies	£36.00

Cllr. Watson proposed that the above payments be made; seconded by Cllr. Hill and passed.

15. Items from members for the next agenda: To be forwarded to the Clerk a week prior to the next meeting.

16. Late items and Chairman's matters.

Noticeboard: Cllr. Copley reported that the Perspex glass in the noticeboard had become almost opaque and even with cleaning it had only improved slightly. The Clerk was asked to contact the manufacturers to see what the options were for having the glass replaced.

**Action: Clerk to contact manufacturer.**

17. Date of next meeting: 12 Dec, 6 Feb, 20 Mar, 22 May, 17 Jul, 11 Sep

No further business: meeting closed 9.45pm