

UPPER BROUGHTON PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 11th July 2017 in Rose Cottage, Upper Broughton Village Hall commencing at 7.30pm.

Councillors: Copley(Chair) Barry Hill
Bailey Flood Watson

1. Apologies: Received and accepted from Cllr. Parkinson, Borough Cllr. Combellack & NC Cllr. Cottee.
2. Declarations of interest: Cllr. Flood – Item 8. Village Hall windows.
3. Acceptance of minutes from Annual General Meeting held on 16th May 2017.
Cllr. Hill proposed that the minutes be accepted as a true record of the meeting; this was seconded by Cllr. Bailey and passed.
4. Open session for the public:
Rosemary Russell: War memorial maintenance.
The Clerk had received a quote for the repair and cleaning of the war memorial. The advice received from the stonemasons was to have the memorial removed and taken to their workshop where the memorial could be cleaned with specialist equipment. The cost of this project would be £8,100 plus vat.
Members decided to contact The War Memorials Trust for advice on the best way to proceed with having the memorial repaired and investigate the possibility of obtaining a grant.
Action: Clerk to contact The War Memorial Trust
5. Neighbourhood Plan:
 - i) Update: The Clerk noted that the Steering Group had recommended the appointment of Plan-it X as planning consultants for the Neighbourhood Plan and this appointment was supported by the Parish Council.
 - ii) The Clerk notified the council that the application for funding had been successful and a grant of £3,827.00 awarded. The next stage would be for the Steering Group to carry out a consultation with the parish which was likely to be in the form of a questionnaire.
 - iii) The Clerk notified members that it was likely that the Steering Group would need to spend some of the grant money prior to the next meeting. The Clerk agreed to keep the Chair informed of all items of expenditure and noted that the costs incurred by the Steering Group would be highlighted in the payments so that they could easily be identified from normal Parish Council payments.
6. Planning matters.
Applications:
The two following applications were discussed in between meetings:
17/01339/AGRIC Carrier Landscapes Ltd
Sulney Nursery, Station Rd, Upper Broughton.
Agricultural Barn, Potting Plants and storage.
No comments.
17/00911/VAR Cairns Heritage
Vary condition 2 of 15/02394/FUL relating to new brick wall and Hawthorn hedge, and two sections of replacement hedgerow (Yew) to south east boundary.
Land South of Sulney Fields, Colonel's Lane.
Objection – due to the fact the wall that the hedge was screening had been turned down by the Borough Council, members could not support the screening proposals in this application and asked the Borough Council to use its enforcement powers to have the wall dismantled.
7. Correspondence.
NALC – Tree Charter: The Parish Council decided not to sign up to the Tree Charter on this occasion.
8. Village Hall.
Main Hall Windows: Four quotes were obtained for the various options relating to the replacement/ repair of the windows and forwarded to council members: The quotes are listed below.
uPVC frames and windows = £4,200.00 +VAT
Repair of existing wood windows and frames = £4,557.50 + VAT
Replacement of the sash but original frames to remain and be repaired = £8,798.35+VAT
Full replacement of wood frames and windows = £11,490.72 + VAT
Members were asked to consider the quotes above and a decision would be taken at the next meeting on how the Parish Council would proceed. The Clerk was asked to contact the Borough Council to see if uPVC windows would be acceptable as a possible replacement.
Action: Members to consider all the options prior to the next meeting & Clerk to contact RBC.
9. Village Pump: Repairs
NCC highways had refused to allow chains to be placed around the pump as requested due to health and safety and therefore members decided to opt for the cast iron bollards which would be set immediately adjacent to the base of the pump.
Action: Clerk to notify NCC of the decision.

10. Highways & Footpaths.
- i) Traffic Calming measures on Station Rd: Update relating to NCC installation. The new speed restriction signs and markings had been approved by NCC highways; these would be installed shortly. Further funding may become available for the village entry gateways, therefore members decided to wait for the additional information relating to funding before committing to purchasing the gateways through the Parish Council.
- ii) Correspondence from Mr Reece: A concern relating to the entry to Sulney Nurseries and the issue of traffic having a poor view of large vehicles exiting the property was raised and Mr Reece noted that the Parish Council was within its rights to ask for a copy of the risk assessment carried out. Members decided that the best course of action would be to speak to Carriers directly and notify them of this concern. The Clerk was asked to speak to Julie Carrier. Members did note that the verge outside Carriers had subsided due to the turning circle of the larger vehicles. The Clerk was asked to contact NCC Highways with a view to having the rut filled.
Action: Clerk to speak to Julie Carrier & NCC Highways.
- iii) Matters arising: The Clerk noted the positive response received from Julie Carrier in relation to the concern regarding speeding vehicles. Carriers had taken steps to encourage their drivers to adhere to the speed limit within the parish and shared the concerns of parishioners relating to speeding vehicles. The drains along Melton Rd and Station Rd still required clearing – the Clerk was asked to report this to Streetwise.
Action: Clerk to follow up with NCC.
11. Cross Green:
RoSPA inspection report: There were four items identified by Playsafety that required action by the Parish Council. The Clerk was asked to forward the report to Cllr. Parkinson for consideration and action where necessary. The Clerk would contact Proludic regarding the See-Saw.
Action: Clerk to forward to Cllr. Parkinson and contact Proludic.
12. Clerk's Report: The Clerk reported that she had attended the first two of the training sessions, the next two being in September. The Parish Council would need to look at updating its policies in the coming months so the Clerk would look into producing the documents over the summer for members to read prior to the next meeting.
Action: Clerk to update policies.
13. Finance: Business Account – 30 June 2017 = £25,700.80.
Payments due:
- | Cheque No. | Payee | Description | Amount |
|------------|----------------|---|---------|
| 536 | Playsafety Ltd | Playground inspection | £ 88.20 |
| 535 | J. Cartmell | Staff costs and reimbursements for printer + software | £787.49 |
- Cllr. Flood proposed that the above payments be made; this was seconded by Cllr. Bailey and passed.
14. Items for next agenda: To be forwarded to the Clerk, seven days before the next meeting.
15. Late items and Chairman's matters:
The Clerk was asked to forward a concern relating to the condition of the bus shelter on the A606 to HCC Highways. The Clerk of Broughton and Old Dalby has written to notify the parish that discussions were taking place in relation to reducing the No.19 bus service from an hourly service to a service that would run every two hours. The Clerk was asked to write to the bus company and Broughton and Old Dalby Clerk notifying them of the concerns that the Parish Council had regarding this proposal.
16. Date of next meeting: 29 Aug, 24 Oct, 12 Dec, 6 Feb, 20 Mar, 22 May, 17 Jul, 11 Sep
17. Private and Confidential.
i) Staff issues – minutes recorded separately.

No further business: meeting closed 9.30pm