



UPPER BROUGHTON PARISH COUNCIL

Serving a Conservation Village

Clerk to the Parish Council, Jo Cartmell, 25 Harles Acres, Hickling, Melton Mowbray, Leics. LE14 3AF
Tel: 01664 822866 Email: upperbroughtonpc@gmail.com

NOTICE OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL

To be held on Tuesday 16th May 2017 in the Rose Cottage, commencing at
7.30pm

Agenda as follows:

1. Election of Chair.
2. Election of Vice Chair.
3. Apologies.
4. Declarations of Interest.
5. Acceptance of minutes of meetings held on 21st March 2017.
6. Open session for the public **limited to 15 minutes**.
7. Neighbourhood Plan: Update.
8. Planning matters.

Applications:

Other Applications: 17/00818/CLUPRD Mr Chris Batty – Hillside Farm, Station Rd. Upper Broughton
Application for a certificate of Lawful Development – proposed extension to outbuilding to create domestic garages.

Decisions.

9. Correspondence.
R. Russell – War Memorial cleaning.
RBC – Annual Parish Conference 16th June 2017.
10. Village Hall.
New windows: Inspection report.
11. Village Pump: Repairs.
12. Highways & Footpaths.
 - i) Traffic Calming measures on Station Rd: Quote of village entry gates from Cllr. Parkinson £500.00
 - ii) Drains
 - iii) A. Flood – Concern relating to speeding vehicles.
13. Cross Green:
Bench replacement.
14. Grant Aid.
15. Purchase of computer equipment including printer.
16. Insurance renewal: Zurich Municipal £726.63 Came and Company £681.18 (3 Year) plus one other quote.
17. Finance: 28th February 2017
 - a) Annual Accounts:
 - i) Annual Governance Statement.
 - ii) Annual Return.
 - iii) Internal Audit Report.
 - iv) Review of Internal Controls.
 - b) Payments due:

Cheque No.	Payee	Description	Amount
*529	Leisure Bench	New bench – Cross Green	£312.00
531	D.A Dixon	Internal Audit	£ 45.00
532	TBC	Insurance	TBC
533	NALC	Subscriptions	£ 17.00
534	J. Cartmell	Laptop reimbursement	£400.00

*Payments made since the last meeting.

18. Items from members for the next agenda.
19. Late items and Chairman's matters.
20. Date of next meeting: 11th Jul.

Jo Cartmell
10th May 2017